



■ **Bring your Brand to Life**

design | display | print | signage ■

TERMS AND CONDITIONS

1. These Terms and Conditions are designed for the benefit of both the client and Creo, to establish how business is transacted between both parties.
2. Creo will treat all knowledge of the client's intentions, operational methods and business organization as confidential and will not, at any time, divulge such information without the written consent of the client.
3. Quotations are based on information provided to Creo by the Client, and are subject to change if there are any changes in the brief or the project.
4. Quotations are valid for a period of 30 days. All prices are quoted Net, and are subject to VAT at the current standard rate.
5. Any work undertaken and produced by Creo will be charged for and invoiced as per the credit terms stipulated on the Creo quotation.
6. Any revision to the brief/project, which may involve additional work/expenditure, will be charged as extra.
7. For invoices that have been agreed as payable net 30 days from date of invoice, Creo will be entitled to charge interest on all sums due which have been outstanding for more than 30 days as per the EU "Late Payments in Commercial Transactions" Legislation of 2002.
8. Any issues pertaining to quality of product or work done to be advised to us in writing no later than 10 days from date of delivery.
9. On termination or postponement of the order by the client, during any stage or for any reason whatsoever, Creo will be entitled to full remuneration for the work completed to the date of such termination or postponement, together with all expenses and shall retain any property rights notwithstanding that the fee agreed in advance, for the design and production may have included such rights.
10. All graphics/artwork/product designed or produced by Creo remain the property of Creo until payment has been made in full.
11. Copyright in names generated and designs submitted will be assigned formally to the client on completion of the contract and receipt of payment in full. Until assigned, copyright remains with Creo.
12. Great care is taken to ensure that there are no mistakes/errors in the final production, therefore clients are requested to check and approve all material prior to production. Once proofs have been passed we cannot accept responsibility for any errors which may come to light.